

Attendees: Hannah Hollinger (Chair); B&L: Sandra Raymond; FL: Alissa Williams & Sarah Davenport; T: Tolga Ercan & Emily Marte

**Updates:**

- I. Presentations – 03/28 at 3pm
  - a. Top three finalists to present earlier in the day
    - Energy - Renewables & Alternatives: Solar Array Park
    - Food, Livability & Wellness: Student Garden Space at RWC
    - Transportation: Environmental Emission Mitigation for the Student Commuter

**New Business:**

- II. Presentations
  - a. Members discussed and reflected on the presentation outcome.
- III. Final Portfolio
  - a. Members are to complete their final portfolio to leave as their SSAC legacy. This should be a finalized proposal and presentation to be left for future cohorts. The Office of Experiential Learning will also be requiring a portfolio similar that should be submitted on time.
- IV. Transition Manual
  - a. Members are to form a transition manual to be given to new members within the new subcommittee. This document should include all processes and partnerships formed in the making of the project, a detailed account of the current state of affairs, and all research materials associated.

**Action Items:**

- Webcourses deadlines for discussed assignments.
- Begin considering funding avenues.
- New member introductions next meeting. Sign up for potluck item online.

**Next Meeting: April 25<sup>th</sup> at 4:00pm at Lake Claire Pavilion.**