

Attendees: Zachary Good (Chair); Blue Kaufman; Elise de Cuba; Julian Perez; Samantha Maldonado; Sandra Raymond; Todd Curie; Torre Ippolito; Crishtine Sundar; Indira Avendano; Emily Marte; Joshua Bailey, Stephanie Walsh

Introduction:

I. SWAT Assignments

- a. Water and Land – Samantha and Stephanie
 - b. Buildings and Energy – Joshua, Julian and Sandra
 - c. Transportation – Crishtine, Emily and Blue
 - d. Food and Livability – Elise, Torre and Todd
 - e. Plastic Pollution- Indira
- You are expected to attend SWAT meetings professionally dressed, and take meeting minutes. The minutes are to be submitted to the Webcourses module.
 - The schedule for SWAT meetings will be sent to you

II. Project Groups

Top Projects

- I. Recycling Bins in High-Traffic Areas
- II. Bike Share Expansion
- III. Electric Bus
- IV. Composting Pilot: Paper Towels

Group Leaders

- a. Project leads
 - b. Secretary (meeting minutes)
- Both of these are TBD

III. What is Expected

- a. Monthly group meetings (minutes submitted via Webcourses)
 - You are responsible for meeting 1x a month to work on group project
- b. Fall semester:
 - i. Timeline of your project
 - ii. Proposal draft
 1. Background- info of the issue at hand
 2. Objectives – what are the goals of your proposal?
 3. Research questions – what do you need to research in order to understand the problem and apply a solution
 4. Significance/Justification - why does this matter?
 5. Methodology - how are you going to measure the issue and develop a sustainable solution?
 6. Literature review on the problem as well as solutions that have been initiated elsewhere
 7. Work Plan - what will be your course of action?

V. Next meeting is October 31st @ 4:30pm in UCF Global